

## ROLE & RESPONSIBILITY: TEAM CAPTAINS

Captains play an important role liaising between the team and the Senior Tennis Coordinator and/ or night delegate.

A Captains role is listed below:

### **Role and Responsibility of a Team Captain:**

1. Obtain team pack and balls for the season
2. Ensure return of team pack at the completion of the season to the Senior tennis Coordinator
3. Prepare a team roster for team members to know when they are playing (Not Compulsory, but advisable!)
4. Help ensure players are members! - Use forms within packs!
5. Ensure all team fees have been promptly paid!
6. Inform/ Remind team members of upcoming club events.
7. Regularly check the Association website for updates or changes to season information (Assisting the Senior Tennis Coordinator here!) [www.nsnata.org](http://www.nsnata.org)
8. Complete online results should your team win on the night – unless you have that week off.
9. Make every effort to keep team on the court.  
Steps to undertake:
  1. Contact team captain of grades below
  2. Contact team captain from a suitable night
  3. Contact WTC night tennis delegate for Ladies, Mixed or Men's Competition or Senior Tennis CoOrdinator

**NOTE:** When playing a player from another grade, note them as “**played up player**” on the online system. An emergency is someone not listed in ANY team at all.

10. Have the final say in the team picked to play finals.